

**To ensure the customised report aligns perfectly with your preferences, we kindly ask you to provide the following information. This will allow us to work with maximum efficiency.**

**Ed Controls Customised report**

**T e m p l a t e q u e s t i o n s**

Company name

Email address

Name of the project

Sample of Ticket/Audit that will be using the template



The name of the template (if new)



Colour theme (if any)

Font of the template (if any)

Please add a visual sample of what the custom template needs to look like to this document *(If the changes are about an existing template, please comment on the PDF template if possible and attach*

*the PDFs to the ticket) *

***Kindly send the requested information to*** ***support@edcontrols.com.*** ***See the following pages for examples of customised reports.***